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Address: Neighborhood 11, 6th of October, Giza, Egypt

Date of birth: 4th of Jan 1982

Nationality: Egyptian

Marital Status: Married

Military service: Postponed

Alaa Hamdy Fakhry Reyad

Profile:

More than 10 years of experience at the accounting field at all accounting specialties (financial, taxing, management, and cost accounting). Specialized at cost accounting and gained my experience from working at many kinds of companies (industrial, retail, service, and NGO). Possess a wide range of experience at computerized accounting specially ERP systems.

Objective:

Spreading the culture of minimizing cost inside the organization, because the best way to increase profits and survive during times of depression is to minimize cost, which is not confined to a specific department or person.

Education:

- ❖ **Business Administration Diploma** from Emak International Academy "2012" with cumulative grade "Very Good".
- ❖ **Cost Accounting Diploma** from Cairo University "2008" with cumulative grade "Very Good".
- ❖ **Bachelor of Commerce "Accounting Department"** Assuit University "2003" with cumulative grade "Good".

Professional Experience:

❖ **Cost Management:**

- Plan, organize and direct all the activities of the cost accounting functions.
- Manage day to day operations of the existing cost accounting functions to proper monthly close and relevant analysis.
- Design, create, and supervise cost accounting cycles.
- Manage the transition from the existing cost environment to a new standard cost system.
- Development and maintenance of standard costs.
- Support and direct cost team in the development of a standard costing system and during updating standards.
- Supervise inventory control and cost control activities to insure adherence to company's rules and regulations.
- Identify, hire and develop in-plant cost accountants.
- Perform the monthly closing activities including preparation of the cost to operate statement along with supporting analysis.
- Proactive analysis of variances and communication of issues and opportunities to operations management.
- Develop metrics and tracking system for major cost drivers.
- Define policies and procedures for all cost accounting and cost control activities.

- Design, review, and maintain internal control system to make maximum use of company's resources.
- Manage and approve all purchases to insure the accuracy standard costs.
- Provide management with all kinds of reports that concern costs to support decision making.
- Evaluate and analyze new and/or current investments to insure maximum use of financial resources.
- Cost sustainability options to evaluate payback periods and calculate return on investment.

❖ **Budgeting:**

- Analyzes a variety of financial information (e.g. revenues, expenditures, cash management, cost projections, real estate, insurance, etc.) for the purpose of providing direction and support, making recommendations, maximizing use of funds, and/or ensuring overall operations are within budget.
- Collaborates with internal and external personnel for the purpose of implementing and/or maintaining services and programs.
- Compiles data from a wide variety of sources for the purpose of analyzing issues ensuring compliance with organization policies and procedures.
- Participates in meetings, workshops and seminars for the purpose of conveying and/or gathering information required to perform functions.
- Participates in meetings, workshops, seminars, etc. (e.g. financial procedures, regulatory requirements, community or outside agencies, interdepartmental needs, etc.) for the purpose of identifying issues, developing recommendations, supporting other staff.
- Prepares a wide variety of materials (e.g. annual budgets, financial statements, reports for management, etc.) for the purpose of documenting activities and issues, meeting compliance requirements, and/or providing supporting materials for requested actions.
- Presents information (e.g. budget overviews, accounting processes, distribution formulas, etc.) for the purpose of communicating information, gaining feedback and ensuring adherence to established internal controls.
- Monitors budget versus actual figures and works with cost center managers to develop strategies to maximize budget efficiency.

❖ **Compliance:**

- Conduct periodic internal reviews or audits to ensure that compliance procedures are followed.
- Conduct or direct the internal investigation of compliance issues.
- Assess product, compliance, or operational risks and develop risk management strategies.
- Identify compliance issues that require follow-up or investigation.
- Disseminate written policies and procedures related to compliance activities.

Job History:

- ❖ Feb-2012 till date **Costing, Budgeting, Follow-up Dep. Director** at Harvest Foods Group.
- ❖ Feb-2009 to Jan-2012 **Assistant Cost Accounting Director** at Icopack, Copack, and Egywrap Group.
- ❖ Feb-2005 to Jan-2009 **Cost Accountant** at Icopack, Copack, and Egywrap Group.
- ❖ Feb-2008 to Jan-2009 **Accounting Manager** at The Consultative Group for Accounting and Auditing.
- ❖ Jan-2007 to Jan-20018 **Accountant** at Public Accountant's Office (Doaa Raafat).
- ❖ Jan-2003 to Jan-2005 **Income Auditor** at Paradise Hotel, Park Plaza, and Sinbad Resort.

Training and Certifications:

- ❖ Sep-2012 attended "Decision making between hesitations and choosing" training course at edara.com.
- ❖ Nov-2012 attended "Leading with creativity during Crisis" training course at edara.com.
- ❖ Nov-2012 attended "Accomplishments with team work" training course at edara.com.
- ❖ Oct-2012 attended "Jack Welch Strategies" training course at edara.com.
- ❖ Oct-2011 attended "HR and Leadership Skills" training course at Emak International Academy.
- ❖ Oct-2012 attended "Customer Service" training course at Emak International Academy.
- ❖ Sep-2011 attended "Computerized Accounting" training course at Emak International Academy.
- ❖ Sep-2011 attended "Market Strategies & Market Analysis" training course at Emak International Academy.
- ❖ May-2011 attended "International Conference & Workshop of Arbitration of Investment Disputes"
- ❖ May-2011 attended "How to Develop Your Skills" HR training course training course at Emak International Academy.
- ❖ Sep-2009 "General Accountant Diploma" from The Consultative Group for Accounting and Auditing.
- ❖ Feb-2009 "Accounting Manager & Financial Manager" from The Association of Languages and Computer Science Experts.
- ❖ Feb-2009 "English - Level Twelve" from The Association of Languages and Computer Science Experts.
- ❖ Apr-2004 to Jun-2004 attended "Office 2003 & Internet" Training Course at Egyptian Ministry of Youth and Sports.

Skills:

- ❖ **Language Skills:**
 - Arabic (As a mother language).
 - English (Very Good speaking and writing).
- ❖ **Computer Skills:**
 - Excellent knowledge of office applications (Word, Excel, Access, Power Point).
 - The ability to design an accounting system to produce financial statements automatically using Excel.
 - Practical experience at Oracle Financials ERP.
- ❖ **Soft Skills:**
 - Possess Strong time management skills.
 - Creative, takes initiative actions and team leader.
 - Skilled in communication, presentable and self-motivated.
 - Possess strong analytical skills.